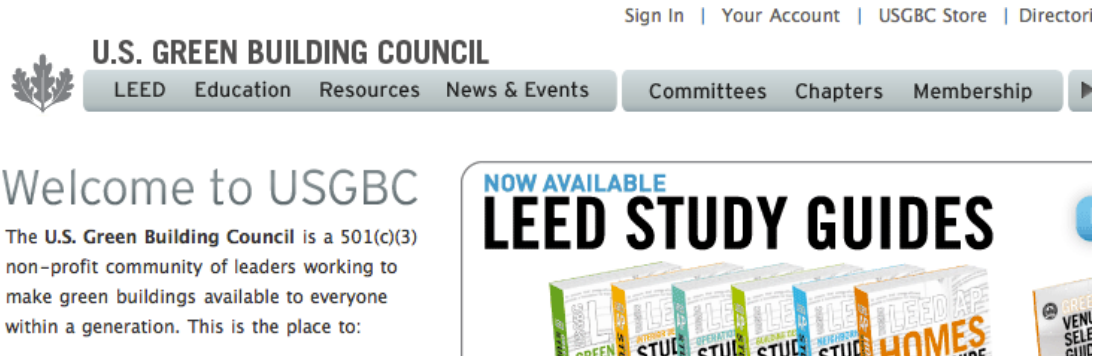


## Joining a Chapter

It's not as clear cut as we would like it to be, so to help you understand how to join a Chapter we've assembled the following step-by-step guide to help.

First, unless you have done so already, you need to register as a user (free) at [www.usgbc.org](http://www.usgbc.org). Click on the link at the top "Your Account".



The first question that you'll be asked is whether or not your company is a USGBC National Member. If your company is a National Member, then you will get a discount on your annual dues for Chapter Membership, among other discounts as well. If you're not sure, ask around and someone may know.

Fill in the rest of the blanks like name, address, industry, etc and submit your registration. USGBC will send you an email to confirm your email address, and then you will be registered as a user on [www.usgbc.org](http://www.usgbc.org).



## Site User Registration in Progress

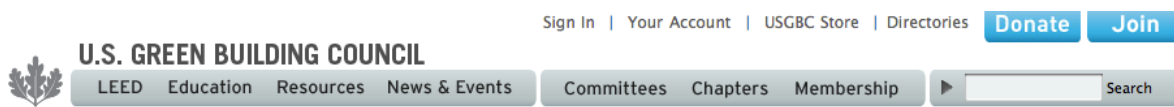
Your account is being set up. You will receive an email when set-up is complete.

### Next steps:

1. Go to your e-mail account.
2. Check your inbox for an e-mail from "USGBC" with the subject "USGBC Site Registration". If you don't see this e-mail in your inbox it may have been mistakenly flagged as spam and placed in your spam mail folder.
3. Follow the link within this e-mail to begin using your USGBC.org account.

If you are unable to locate this message in either the inbox or spam mail folders, please [contact us](#).

Now, as the newest registered user, you're ready to join a Chapter. Again, at [www.usgbc.org](http://www.usgbc.org), at the top right hand side of each page is a blue "Join" button.



The choices are “USGBC National Membership”, or “Individual Membership”. Click on Individual Membership, which brings you to the Chapter Registration page. Click on the drop down menu next to “Chapter”, scroll all the way to the bottom and pick Wyoming Chapter. Pick the Chapter Membership Type, then click on “Continue to Checkout”. At this point, it should be pretty familiar territory if you’ve ever bought anything online: name, billing address, credit card number, etc.

After you’ve joined the Chapter, your name will appear on our membership list and we’ll send you a letter welcoming you to the USGBC Wyoming Chapter. Then we’ll put you to work!

If you have any questions, concerns, or need help through the process, feel free to contact Jason Dunlop/Membership & Communications Chair at (307) 699-4725 [jdunlop@usgbcwyoming.org](mailto:jdunlop@usgbcwyoming.org), or any of the other Board of Directors.